

Notice to Offerors  
(Chapter 103D, Hawaii Revised Statutes)

REQUEST FOR PROPOSAL (RFP) No. RFP PMB-2015-22

Notice is hereby given that pursuant to chapter 103D, Hawaii Revised Statutes ("HRS"), the Hawaii Public Housing Authority ("HPHA"), will be accepting sealed proposals for: **Property Management, Maintenance and Resident Services for the Federal Low-Income Public Housing Properties under Asset Management Project 43 on the Island of Hawaii.** The area of service consists of property management, maintenance and resident services of the HPHA properties under Asset Management Project 43 is as follows:

Asset Mgmt Project	Units	Address
Ka Hale Kahaluu	50	78-6725 Makolea St., Kailua-Kona, HI 96740
Hale Hookipa	32	81-1038 Nani Kupuna Pl., Kealahou, HI 96750
Kaimalino	40	74-5060 Kealahou St., Kailua-Kona, HI 96740
Kealahou	48	74-991 Manawalea St., Kailua-Kona, HI 96740
Nani Olu	32	81-1011 Nani Kupuna Pl., Kealahou 96750
Total	202	

The Request for Proposal may be picked up at the HPHA's Contract and Procurement Office located at 1002 North School Street, Building D, Honolulu, Hawaii 96817 or downloaded at the HPHA website at: [www.hpha.hawaii.gov](http://www.hpha.hawaii.gov) beginning on December 15, 2015. Interested offerors must be licensed in the State of Hawaii to manage real property and have experience in managing affordable rental housing properties.

The HPHA's Contract and Procurement Office will conduct a Pre-Proposal Conference from 10:30 a.m. to 11:30 a.m. Hawaii Standard Time (HST) at the Nani Olu Community Hall, 81-1011 Nani Kupuna Place, Kealahou, Hawaii 96750 on Monday, December 28, 2015 with a site inspection to follow from approximately 11:15 a.m. HST. The HPHA strongly recommends that all interested offerors attend.

Sealed proposals will be received at the HPHA's Central Files Office at 1002 N. School Street, Bldg. D, Honolulu, Hawaii 96817 until 4:00 p.m. HST on Tuesday, January 19, 2016. Electronic mail and facsimile transmissions **shall not** be accepted. The official time shall be that which is recorded on the time stamp clock of the HPHA for mail-in and hand-delivered proposals. Deliveries by private mail services, such as Federal Express, shall be considered hand deliveries. All mail-in proposals delivered by the United States Postal Service **must be received** no later than 4:00 p.m. HST on Tuesday, January 19, 2016.

The HPHA reserves the right to reject any or all proposals and to accept the proposals in whole or part in the best interest of the State. Questions relating to this solicitation shall be directed to Kathy Mitchell, RFP Coordinator at (808) 832-1892.

HAWAII PUBLIC HOUSING AUTHORITY

Hakim Ouansafi  
Executive Director

